

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

LAW DEPARTMENT - Expenditure incurred on out-sourcing the services of two Attenders namely Smt Devireddy Lakshmi and Smt B. Swarnalatha in Law Department on contract basis through private agency - Payment of Rs.16,092/- (Rupees sixteen thousand and ninety two only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of June, 2009 and July, 2009 during the period from 05-06-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 - Sanctioned - Orders - Issued.

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**LAW (M.I) DEPARTMENT**

G.O.Rt.No.1292

Dated: 29-07-2009.

Read the following:

1. G.O.Rt.No. 2501, Finance (SMPC) Department,  
Dated 13-07-2006.
2. G.O.Rt.No. 4271, Finance (SMPC) Department, Dated 1-11-2008.
3. G.O.Rt.No.393, Law, Dated 06-03-2009.
4. Letter No. 5872/264/M.I/2006-2009, Law, Dated 09-06-2009.
5. Letter No.3701/122/M.I/2008-2009, Law, Dated 11-06-2009.
6. From M/s.Signy Management Services Private Limited, Hyderabad,  
Letter, Dated 27-06-2009 along with Bill Nos. 084 & 085, Dated 27-06-2009  
and Advance Stamped Receipt for Rs.2,831/- respectively.
7. From M/s.Signy Management Services Private Limited, Hyderabad,  
Letter, Dated 21-07-2009 along with Bill Nos.128 & 129, Dated 21-07-2009  
and Advance Stamped Receipt for Rs.2,831/- respectively.
8. G.O.Rt.No.1291, Law, Dated: 29-07-2009.

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**ORDER:**

In the G.O.8<sup>th</sup> read above, orders have been issued continuing the following posts for one more year w.e.f. 02-04-2009 to 31-03-2010 on outsourcing basis as per the details shown below:-

Sl. No.	Name of the post	No. of posts	Remuneration per month (excluding other statutory payments)
(1)	(2)	(3)	(4)
1	Data Entry Operators	5	Rs.5,500/-
2	Typist (Telugu)	1	Rs.4,900/-
3	Attender (Office Subordinates)	2	Rs. 3,900/-

2. In the G.O. 3<sup>rd</sup> read above, an amount of Rs.4,986/- (Rupees four thousand nine hundred and eighty six only) was sanctioned towards remuneration, 4% Agency Commission and other statutory payments for the month of January, 2009 and February, 2009 during the period from 21-01-2009 to 17-02-2009 to M/s.Srihari Consultancy Services, Hyderabad for sponsoring (1) Attender namely Sri.B.Mallesha, Attender, Law Department on outsourcing basis and from 18-02-2009 onwards the individual is not attending to his duties and expressed his unwillingness to attend the work.

3. In the references 4<sup>th</sup> and 5<sup>th</sup> read above, Smt Devireddy Lakshmi and Smt B. Swarnalatha were appointed as Attenders on outsourcing basis from the date of joining to duty in the said post and they have permitted to join duty w.e.f. 05-06-2009 F.N.

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4. In the references 6<sup>th</sup> and 7<sup>th</sup> read above, M/s. Signy Management Consultancy Services, Hyderabad has submitted bills along with Advance Stamped Receipt for a sum of Rs. 16,274/- (Rupees sixteen thousand two hundred and seventy four only) towards remuneration, 4% Agency Commission and other statutory payments for the months of June, 2009 and July, 2009 for the period from 05-06-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 for sponsoring (2) Attenders on outsourcing basis.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.16,092/- (Rupees sixteen thousand and ninety two only) towards remuneration, 4% Agency Commission and other statutory payments for the months of June, 2009 and July, 2009 for the period from 05-06-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 to M/s. Signy Management Consultancy Services, Hyderabad for sponsoring (2) Attenders namely Smt.Devireddy Lakshmi and Smt B. Swarnalatha, as per the details shown below:-

Bill No. & Date		Amount	Period/Classification
Bill Nos.84 & 85, Dated 27-06-2009. Bill Nos.128 & 129, Dated 21-7- 2009.		Rs.4,160.00 (@ Rs.2,080/- per month per each) Rs.7,800.00 (@ Rs.3,900/- per moth per each) = Rs.Rs.11,960.00	05-06-2009 to 20-06-2009 (for 16 days only)  21-06-2009 to 20-07-2009
	(-)	Rs.1,435.20	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	Rs. 10,524.80	
	(-)	Rs.209.30	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (B)	<b>Rs. 10,315.50</b>	<b>Remuneration to be paid to the employee</b>
	(+)	Rs.1,435.20	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	Rs.1,627.75	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	Rs.209.30	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	Rs.568.10	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.

	Sub-Total (C)	Rs.14,155.85	
	(+)	Rs.1,458.05	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	(+)	Rs. 478.40	4% on remuneration towards Agency Commission
	Grand Total	Rs.16,092.30 rounded to Rs.16,092/-	

**(Rupees sixteen thousand and ninety two only)**

6. The expenditure sanctioned in para (5) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services”.

7. Law (Claims) Department are requested to draw an amount Rs.16,092/- (Rupees sixteen thousand and ninety two only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

8. The Managing Director, M/s. Srihari Consultancy Services, Hyderabad is directed to pay an amount of Rs.5,157.75 rounded to Rs.5,158/- (Rupees five thousand one hundred and fifty eight only) per each (excluding E.P.F. and E.S.I towards employee’s contribution) to Smt.Devireddy Lakshmi and Smt B. Swarnalatha, Attenders towards remuneration for the months of June, 2009 and July, 2009 for the period from 05-06-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee’s + Employer’s) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**V. SURI APPA RAO,**  
**Secretary to Government,**  
**Legal Affairs.**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Street No.8, Beside State Bank of Hyderabad,  
Nallakunta,  
HYDERABAD- 500 044.

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees’ Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

// forwarded by order //

**SECTION OFFICER**